Agricultural Biology Department Meeting Minutes
January 20, 2021; 3:00pm – 4:30pm

Agenda Item 1: Minutes of the December 4, 2020 meeting were approved (motion by Matt Camper, seconded by John McKay).

Agenda Item 2: Announcements and Updates

1. Reminder to respond to GPC about new students – Amy Charkowski
   • Intranet coming soon
   • Extension Intern program
2. John McKay: seminar series will start Wednesday
3. Andrew Norton: hold the date for CAS Inclusivity Workshop on Feb. 4 from 10am-2pm

Agenda Item 3: Mentoring program with GSLC – Robyn Roberts

This new program connects grad students and postdocs with mentors in their career fields (CSU alumni, industry people, etc.)

Agenda Item 4: Undergraduate Program Committee update - Cini Brown

Chris Amerman has been representing us at open houses this fall. We now have three students in the program for spring and 46 students have chosen this major for fall, although the number who enroll will probably be less than that. Virtual events this spring are very important, and include Admitted Students Week in March and several events that need assistance from faculty: faculty chat with prospective students, mock lectures, and departmental tours.

Agenda Item 5: Vote on hiring Ada Szczepaniec as Associate Professor – Amy Charkowski

Faculty discussed this issue, and a ballot will be emailed to them after the meeting.

Agenda Item 6: Annual Reviews – Amy Charkowski

Amy will schedule these soon, and reminded faculty to use FSAS, and to include information on the effects of Covid.
Agenda Item 7: Strategic Plans for College and University – Amy Charkowski

As faculty think about their plans, they are asked to communicate where they fit into the four main areas of the CAS strategic plan.

Agenda Item 8: Items from the Floor

Discussion of student awards for fall, reaching out again to students in your spring classes to welcome any late registrants, getting a YouTube channel for Ag Bio, classroom space in the Nutrien building, and space in Plant Sciences Building.

Meeting adjourned at 16:26