Executive Committee Meeting Minutes
January 22, 2021; 10am

Members present: Amy Charkowski, Franck Dayan, Todd Gaines, Andrew Norton, Cini Brown, Cris Argueso, John McKay

**Agenda Item 1:** Approved minutes from December 2020

**Agenda Item 2:** Refining our hiring plan for 2022 (Amy Charkowski)

It was decided that hiring needs will be defined by class needs. Entomology classes were identified as most critical to support this year, with the possibility of merging 303B and 303C and pausing 300. Hiring a lecturer on a temporary basis will fill this need and give us flexibility. Executive Committee can recommend that we begin the search for this position.

Weed Science classes, particularly 308, were identified as being the next priority. Lecturer and Co-Instructor positions were discussed as temporary solutions until we can hire a TTF member.

**Agenda Item 3:** Discuss having CCAF who have had at least 1 promotion join our tenure/promotion committee. (Amy Charkowski)

In practice, this would be determining if/how to have Matt Camper join our department promotion committee and would help us review Tamla Blunt’s progress toward promotion over the next 5 years.

Rationale for including CCAF members included the recent, more formal promotion process for CCAF and the need to provide a review of progress for CCAF. CCAF would not evaluate TTF packages, only other CCAF packages.

It was decided to continue this discussion at the next Executive Committee meeting.

**Agenda Item 4:** Discuss adding an Administrative Professional member to Awards Committee (Amy Charkowski)

The committee currently consists of Amy, Robyn, Jane, Pankaj and Christina, but the code states that one member needs to be an Administrative Professional.

There have been concerns in the past about grant-funded employees being asked to do service.

It was decided to continue this discussion at the next Executive Committee meeting.

**Agenda Item 5:** Items from the floor

1- Franck: Ownership of content developed by faculty for their online classes.
2- Cini: Facilitation resources in Claudia Rankine’s book, *Citizen*. Franck and Cini will share this at next faculty meeting.
3- Cini: webinar class in Fire Ecology; will send announcement; meets on Tuesday afternoons at 3pm.
Meeting adjourned 12:00pm