Executive Committee Meeting Agenda

April 23, 2021

10am

Minutes

The minutes from the February meeting were approved

**Discussion of various teaching assignments**

Dr. Charkowski mentioned that Brian Heinhold will teach BSPM 445 (aquatic entomology)

Scott Nissen may teach 308 but we need to be prepared to teach it without him.

Franck Dayan discussed his teaching load since he is scheduled to teach AB515 and give some lectures in AB270. There is also the good possibility that he will coteach AB509 with Todd. Additionally, he will be teaching AB230 in Spring 2022. We might need to find someone to take over AB230 and AB270 in the future.

**Departmental retreat discussion**

If the retreat is held in August, it will have to be done remotely. We would prefer meeting face-to-face but a location to hold a large group safely might be difficult to secure.

Topics for the retreat

- Graduate research program
  - How to recruit the best graduate students?
  - How to develop the program and improve it?
  - Graduate student reps should be invited to the meeting

We also discussed whether to hold it in one long day or break it up to small pieces

**Issues to address with Advisory Board**

Dr. Charkowski is planning to meet with the board this summer. Select 2-3 primary issues.

- Last time, covered undergraduate program and 4+1

New topics

1- Rebuilding after Covid, teaching, research, extension
2- Opportunities for undergraduate internships in new program
3- New mentoring program
4- Introduce new staff and faculty

Andrew Norton suggested we include someone from forest or park services on the Advisory board
Items from the floor

1- Hiring new Pesticide Safety Educator. Lisa Blecker is very interested in the position and negotiations are ongoing
2- Faculty meeting schedule. Is there a regular meeting time?
3- When will the office staff resume having office hours?
4- We need a departmental social event
5- Todd Gaines will talk about Master’s online program at next faculty meeting
6- Discussed the potential adoption of the Institute for Plant Adaptation
7- The departmental DEI committee will offer training on inclusive bias on October 1 from 11 am- 2 pm