

APPENDIX III

CLASS V APPROVED CONDITIONER STANDARDS FOR CONDITIONING CERTIFIED SEED IN COLORADO

I. **Approved Class V Certified Seed Conditioners**

- A. An Approved Class V Conditioner of Certified seed shall be defined as a conditioning plant operated by a seed grower which only conditions Certified seed grown by that conditioner. Class V Conditioners are not allowed to condition seed raised by other growers or transfer field approved unconditioned seed.
- B. Seed conditioners who wish to condition their own certifiable seed must apply in writing, **annually**, to the Colorado Seed Growers Association for approval at least thirty (30) days before they begin the conditioning of certifiable seed. A fee designated by the Board of Directors to cover inspection, records and training is to accompany the application, and must be paid before conditioning of certifiable seed begins. All approved conditioners will be subject to an inspection of bins, handling equipment, conditioning equipment, necessary records, practices and buildings by the management of Colorado Seed Growers Association, or its designee. Approval will be given by the manager of CSGA and subject to the CSGA Board of Directors. Application forms will be mailed to the conditioner in subsequent years on or about January 1. Failure to pay the fee by March 15 will cause the conditioner to lose his approved status and be subject to resubmittal of his application.

II. Facilities and Equipment - Although there are no standards for type and quality of equipment in a Class V Conditioning Plant, the conditioner should be familiar with Section II of the Class I Approved Conditioner Standards and strive to upgrade to those standards whenever remodeling or purchasing new equipment. Secondary equipment is required for all winter wheat seed.

III. Records - A record of each seed lot conditioned shall be maintained by the conditioner (or grower) for the period of two years from the date of conditioning. Records shall include, but not be limited to grower name, lot number, date of conditioning, storage bins used, a sequence designation which would give an accurate accounting of the flow of seed lots through the plant and a record of sale and shipping. A two pound sample of each raw and cleaned seed lot shall be maintained and available for use by CSGA for two years after the sale of the last seed.

IV. **Procedures for Conditioning Certifiable Seed**

- A. The Class V Conditioner is responsible for the cleanliness of the equipment used to harvest, transport and store the seed before conditioning, and shall make every attempt to thoroughly clean all areas which certifiable seed shall contact.
- B. A Class V Approved Conditioner may not condition any certifiable seed grown by anyone not under his control, unless approved by CSGA. Any certifiable seed conditioned by, but not grown under the control of a Class V Approved Conditioner is subject to be rejected for certification and the conditioner is subject to lose his approved status with CSGA.
- C. The Class V Approved Conditioner shall be trained in the operation of conditioning equipment. This training shall include, but not be limited to attendance at a CSGA or other associations' conditioning workshop or training provided at the time of a seed conditioner inspection. The seed conditioner is responsible for the training of those operating seed conditioning equipment.
- D. When bagging seed, all bags used are to be new.
- E. The CSGA reserves the privilege of making inspections and taking samples without notice during or after the conditioning and labeling of seed.

V. **Approval of Conditioners –**

- A. A conditioner shall be considered approved after the application is made, fees are paid, training is completed, and approval is made through the CSGA office. Revocation of the certificate for cause may be made by the CSGA management with approval of the CSGA Board of Directors. The conditioner may request a hearing with the Board to present evidence and be heard. Approval of the conditioners shall be on an annual basis.
- B. **Conditioner Training-**
Conditioners new to CSGA are required to attend approved training within 12 months of approval. New conditioner training will consist of:
 1. The successful completion of an approved CSGA training course covering basic conditioning equipment, practices and seed conditioners influence seed quality (2 credits/classes). **OR**

2. Attendance at a CSGA approved conditioner workshop

C. **Continuing education and Inspection**

Within a 3-year period all CSGA approved conditioners who have been in the CSGA program for more than 12 months will be required to

1. Attend 1 CSGA or other seed certifying agency approved conditioner workshops **OR**
2. Complete 1 CSGA online training lesson **AND**
3. Complete an in-person inspection conducted by CSGA

VI. Implementation of Standards - These standards shall be in effect as of the day of approval by the Colorado Seed Growers Board of Directors, except for Section IV, Article c) which shall become effective as of January 1, 2025.