

Come to the Table Email Signature.

To update your signature in Outlook,

- Go to "File"
- "Options" (in left-hand column)
- "Mail" (in left-hand column)
- Click on "signatures" button
- Copy and past the signature below into the signature box. Be sure to edit to include your informaiton.
- Click "OK".

**You'll notice we do not use imagery in this signature template. Graphics can become distorted and/or send your email into a junk folder. So, we shy away from logos, photos, etc. **

Your Name

Pronouns

Title

College of Agricultural Sciences & Agricultural Experiment Station

P: xxx-xxx-xxxxx

Building | Address | Fort Collins, CO 80523

Come to the Table

Follow us: [Instagram](#) | [Facebook](#) | [LinkedIn](#) | [Twitter](#)